



### ABSENCE/TARDY REQUEST FORM

Name: \_\_\_\_\_ Instrument: \_\_\_\_\_

Date: \_\_\_\_\_ Phone #: \_\_\_\_\_

I request permission for an:      absence      tardy

from band for a:      night rehearsal      game

on (date): \_\_\_\_\_

Reason: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: THIS FORM MUST BE SUBMITTED AT LEAST TWO DAYS IN ADVANCE OF ABSENCE/TARDY IN ORDER FOR IT TO BE CONSIDERED, UNLESS EXTENUATING CIRCUMSTANCES SHOULD ARISE**

FOR DIRECTOR'S USE ONLY:

APPROVED: \_\_\_\_\_ DENIED: \_\_\_\_\_

(director's signature)

Reason Denied: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_